

**NENANA CITY PUBLIC SCHOOL
BUSINESS OFFICE
PO Box 10, Nenana, AK 99760-0010**

FROM: Julia Moore [jmoore@nenanalynx.org]
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RE: Electronic Fund Transfers (EFT's)

Instead of issuing a paper check and having it mailed to you, the Nenana City School District can deposit funds we owe directly into the bank account of your choosing.

To do this we need the following:

Name (on bank account) _____

Your bank's routing number _____

Your bank account number _____

Fax number OR e-mail address that I will send the payment advice to:

Your signature: _____ Date _____

Joe Smith		1234
1234 Anystreet Court		
Anycity, AA 12346		
Pay to the order of _____		
_____		Dollars
Bank Anywhere		
[123456789 123456789123 •1234		
Bank Routing Number	Bank Account Number	Check Number (Do not use)